



PRESTATYN

BUSINESS PARK

INDUSTRIAL / OFFICES | YARDS

PRIVACY POLICY

COOKIE POLICY

What Are Cookies?

Cookies are small text files stored on your computer and are used by the majority of websites. Prestatyn Business Park use cookies to monitor how our websites are used (performance cookies) so we can improve the user experience. Parts of our websites might also require cookies to enable them to function correctly.

For further information visit <http://www.allaboutcookies.org>

Cookies DO

Track your browsing habits of our websites.

Store information on choices that have been made whilst using the website when navigating from page to page.

Cookies DO NOT

Pose a threat of viruses and cannot install malware on your computer.

Contain any information that relates to you personally as an individual, for example name and address would never be stored in a cookie.

Which Cookies are we using?

1st Party Cookies

Performance cookies are used on our websites. Performance cookies track site usage, none of which can be traced back to an individual user.

3rd Party Cookies

We use Google Analytics on our websites to track how our websites are being used. The information is used for internal analysis of the progress of our websites, which eventually benefits the user. No personal information can be gained from the use of third party cookies.

Consent

By using our websites means that you agree to the use of cookies. We recommend that you allow your machine to accept cookies. However if you would prefer cookies can be turned off. Existing cookies can also be cleared at any time from your machine.

PRIVACY POLICY

Your Rights, Your Data And How We Might Use It

Welcome to the Prestatyn Business Park & Company privacy policy notice.

Prestatyn Business Park are committed to protecting your personal information.

This privacy policy will inform you as to how we look after your personal data when you visit and use our website, when used as part of our legitimate interests as part of our day to day business and in relation to our services provided – as well as tell you about your privacy rights (how the law protects you)

Our privacy policy contains important information about what personal details we might collect; what we do with that information; who we may share it with and why; and your choices and rights when it comes to the personal information you have given us.

Our privacy promise;

Prestatyn Business Park promise:

To keep your data safe and secure

Not to sell your data and pass to any 3rd party

To give you clear ways to manage and review your marketing preferences at any time

To only use your personal data when the law allows us to do so.

Identity of controller

Prestatyn Business Park is the Data Controller in respect of the personal data it receives.

How the law protects you

As well as our privacy promise, your privacy is protected by law.

Data Protection law states that we are allowed to use personal information only if we have a proper reason to do so. The law states we must have one or more of these reasons:

To fulfil a contract we have with you

This might include to provide services you have requested from us or to quote and/ or to provide details for potential use as might be required by you.



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When it is our legitimate interest; or

When you consent to it

We will only use your personal data when the law allows us to.

Where we need to perform the contract we are about to enter into or have entered into with you. For example, to administer your order and deliver the services you have requested. See below to find out more about the types of lawful basis that we may rely on to process your personal data.

Generally, we do not rely on consent as a legal basis for processing your personal data. You have the right to withdraw consent to marketing at any time by contacting us.

A legitimate interest is when we have a business or commercial reason to use your information. But even then, it must not unfairly go against what is right and best for you, therefore this will be carefully considered by ourselves.

This might include, but not exclusively;

To register your enquiry

To manage our relationship with you

Providing support services in relation to our services

If you wish to see full details regarding the ways that we may use your personal information, and which of the reasons we rely on to do so, please contact us at the address detailed below.

When do we collect information about you

We collect information about you when you engage us for information or services in relation to various matters:

To provide details regarding Prestatyn Business Park

We collect information when you voluntarily complete email forms on our web site

Why do we need to collect and use your personal data

The primary legal basis that we intend to use for the processing of your data is for the performance of our contract with you or for our legitimate interest in the running of our

business. The information that we collect about you is essential for us to be able to carry out the services that you require from us.

Where special category or additional data is required we will obtain your explicit consent in order to collect and process this information.

How will we use the information about you

We collect information about you in order to provide you with the services for which you have contacted or requested from us.

If you agree or we have a legitimate interest we may email or contact you about other products and/or services that we think may be of interest to you.

In order to deliver our services to you and our clients, effectively we may send your details to visitors that engage Prestatyn Business Park for our services, but only with your specific consent or where there is a legitimate interest to do so as described above. Also, for accountancy or legal services as part of normal accepted & established business practices.

Where is your information processed

Your information is processed in the UK

How do we protect your information

We take information and system security very seriously and we work hard to comply with our obligations at all times, these obligations and systems are reviewed on a regular basis. Any personal information which is collected, recorded or used in any way, whether on paper, online or any other media, will have appropriate safeguards applied in line with our data protection obligations.

We have put in place appropriate security measures and breach reporting to prevent your personal data from being lost, used or accessed or disclosed in an unauthorised way.

How long do we keep hold of your information

Your personal data will not be held for longer than is required under the terms of our contract for services with you. You have the right to request deletion of your personal data. We will comply with this request at all times and act quickly when a request is made.



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How can I access the information you hold about me?

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us using the contact details noted below. We have an obligation to ensure that your personal information is accurate and up to date. Please ask us to correct or remove any information that you think is incorrect.

You can at any time;

Request access to your personal data.

Request correction of your personal data.

Request erasure of your personal data.

Object to processing of your personal data.

Request restriction of processing your personal data.

Request transfer of your personal data.

You have;

The right to withdraw consent.

Marketing

Where we feel relevant and in a targeted way we would like to send you information about additional products and/or services which may be of interest to you. We may send you such information by email, telephone, and/or post, but only if you have given your consent for us to do so or we have a legitimate interest in doing so.

If you have agreed to receive marketing information, you may withdraw this consent at any time. If you no longer wish to be contacted for marketing purposes, please contact us by email or by post as detailed below.

If you are unhappy with how your personal data is processed

You also have a right to lodge a complaint with the supervisory authority for data protection. In the UK this is: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF.

The ICO is the UK supervisory authority for data protection issues (www.ico.org.uk). We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please contact us in the first instance.

Contact Prestatyn Business Park

Please contact us if you have any questions about our privacy policy or the information we hold about you via the form on the web site.